

PARK PAVILION - MESSAGE BOARD RESERVATION FORM

ARGOS PARK & RECREATION DEPARTMENT

201 W. Walnut St., Argos, IN 46501

574-892-5717

Reservation Issued for the _____ Pavilion/Message Board

Reservation Date: _____ Phone # _____

Contact Name: _____

Address: _____ City/State: _____

Pavilion Sign Information: _____

Message Board Information: _____

REFUND POLICY: 90 DAY ADVANCE NOTICE IS NECESSARY FOR ANY CANCELLATION. SALES TAX WILL NOT BE ABLE TO BE REFUNDED. ** NO REFUNDS ISSUED DUE TO INCLEMENT WEATHER. CANCELLATIONS DUE TO ANY GOVERNMENT OR PUBLIC HEALTH ORDER ARE SUBJECT TO A 50% CANCELLATION FEE. **

RULES / RESPONSIBILITIES OF PAVILION RENTAL:

The renter does hereby agree, on behalf of yourself and/or the organization which he represents to defend and hold the Town of Argos, the Argos Parks & Recreation Department and all employees thereof harmless from all acts committed by yourself or your guests during the term of this rental/reservation agreement and does hereby waive as to the Town of Argos, the Argos Parks & Recreation Department and the employees thereof, any claim for liability or damage resulting from any injury whatsoever as to person or property arising from participation in this rental/reservation agreement and the use of the facilities provided.

This rental/reservation contract does not guarantee electricity in pavilions. At least four (4) tables (eight (8) and/or fifteen (15) feet) should be at the pavilion depending upon pavillion size (no guarantee). If special preparations are necessary, requests should be made at least two (2) weeks in advance at cost to the renter.

The Park & Recreation Department reserves the right to refuse groups that are too large for our areas or have violated Park Regulations in the past.

ALCOHOLIC BEVERAGES AND TOBACCO PRODUCTS ARE PROHIBITED.

FAILURE TO OBSERVE Park & Recreation Department Rules, falsification of information and/or leaving area in an unkempt manner, may jeopardize future permits.

- Park areas are closed from 10:00 PM until sunrise.
- Fires are permitted in grills only and only charcoal is allowed.
- Park vehicles in designated areas ONLY!

I/we agree to the above terms and acknowledge that failure to comply with all terms of the rental agreement as set forth will result in the forfeit of all deposits and may result in denial of future use of pavilion facilities as deemed appropriate by the Argos Parks and Recreation Board.

SIGNATURE OF RENTER/RESERVER: _____

Total Fee Paid w/tax: _____ Receipt #: _____ Date: _____ Reserve Card Done: _____

2021-Park-01
A RESOLUTION ESTABLISHING
PAVILION RENTAL/RESERVATION FEES FOR
ARGOS COMMUNITY PARK & MEMORIAL PARK

Section 1 Be it resolved by the Park & Recreation Board of the Town of Argos that the following fee schedule was established for pavilion rental/reservation at Argos Community Park & Memorial Park retro active to January 1, 2021.

Section 2 That the Fee Schedule is as follows:

<u>Argos Community Park:</u>	\$ 50.00 + Sales Tax \$ 100.00 + Sales Tax \$ 50.00 + Sales Tax \$ 25.00 + Sales Tax \$ 35.00 + Sales Tax \$ 75.00 + Sales Tax \$ 25.00 + Sales Tax	Hayn Pavilion West Pavilion North or South Pavilion Kitchen (must rent North Pavilion) Basketball Pavilion Weekly rental of 1 concession stand* 1- Message on Sign per day (Subject to approval)
<u>Argos Memorial Park:</u>	\$ 35.00 + Sales Tax	Jaycee Pavilion
<u>William L. Foker Park:</u>	\$ 40.00+ Sales Tax \$ 40.00 + Sales Tax	Pavilion Gazebo

Section 3 That payment of the above fee is to rent/reserve that particular pavilion for a particular date which will guarantee use of said pavilion(s) on the date requested providing the requested pavilion has not already been rented/reserved.

Section 4 That a \$100.00 cleaning deposit is due at time of reservation of concession stand(s). Said Deposit is refundable providing the concession stand has been cleaned and said cleaning is deemed acceptable by the Argos Parks and Recreation Board. Unless specified otherwise, concession stand(s) must be closed and restored to pre-rental condition within the two (2) week period immediately following the reservation end date. Failure to comply with the provisions set forth will result in the forfeit of cleaning deposit. This provision applies only to multiple successive weeks of rental of the concession stand(s)

Section 4 That payment of the pavilion rental/reservation fee is made at the office of the Argos Clerk-Treasurer at the time the reservation form is submitted.

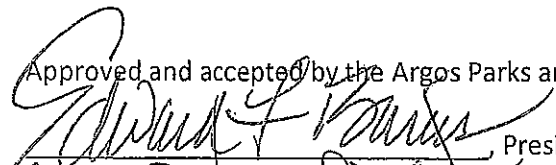
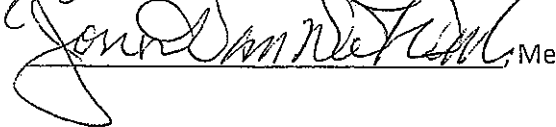
Section 5 That this resolution shall become effective January 1, 2018 and remain in full force and effect from this date forward unless rescinded or amended by resolution.

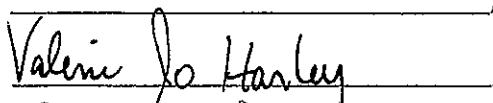

Section 6 That a "Pavilion Maintenance" account is established and that all reservation fees are deposited in same account.

Section 7 Failure to return any key issued will result in a \$100.00 replacement key charge.

*Fee for Weekly or Daily rental of concession stand is for either the North or South Concession stand with the specific Concession stand rental to be designated. Rental begin date and end date must be specified with the appropriate rental fees collected at the time of rental. Only one (1) cleaning deposit per concession stand per rental period is required. A cleaning inspection may be scheduled with a member of the Parks and Recreation Board or our designee present per renter's request.

Approved and accepted by the Argos Parks and Recreation Board, dated this 15th day of April 2021.


 _____, President

 _____, Member

_____, Vice-President

 _____, Member

 _____, Member